



PAUL HIGA
Chief Probation Officer

COUNTY OF LOS ANGELES
PROBATION DEPARTMENT
9150 EAST IMPERIAL HIGHWAY, DOWNEY, CALIFORNIA 90242
(562) 940-2728



March 22, 2006

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**APPROVAL OF RECOMMENDATION TO DELEGATE AUTHORITY TO
CHIEF PROBATION OFFICER TO MODIFY FOOD SERVICES CONTRACT
WITH INTEGRATED SUPPORT SOLUTIONS, INC.
TO PROVIDE FOOD SERVICES AT LOS PADRINOS JUVENILE HALL
(3 VOTE, ALL SUPERVISORIAL DISTRICTS)**

IT IS RECOMMENDED THAT YOUR BOARD:

1. Find that services performed by Contractor under this Contract continue to be more cost effective than if performed by County employees.
2. Delegate authority to the Chief Probation Officer to sign a contract modification substantially similar to the attached draft (Attachment A) to contract Number Prob. 0002 FY 2000/01 with Integrated Support Solutions, Inc., for the provision of food services at Los Padrinos Juvenile Hall, extending the current contract on a month-to-month basis effective April 13, 2006 through October 12, 2006 or until a new contract is in place, whichever is sooner, at an estimated monthly cost of \$150,000.

PURPOSE/ JUSTIFICATION OF RECOMMENDED ACTIONS:

The purpose of the recommended actions is to extend the current food services contract with Integrated Support Solutions, Inc. (ISSI) for the provision of food services at Los Padrinos Juvenile Hall (LPJH). The proposed modification will extend the current contract on a month-to-month basis for an additional six-month period of April 13, 2006 through October 12, 2006, or until a new contract is in place, whichever is sooner.

On September 13, 2005, following a Request for Proposals Process, the Department notified ISSI of its intention to recommend approval of a new contract for this service with Morrison's Management Specialist, Inc. On September 28, 2005, ISSI filed a protest of the intended award. On December 27, 2005, the protest panel denied ISSI's protest following a review pursuant to your Board's Protest Policy.

In January 2006, the Auditor-Controller initiated a review of the solicitation process at the request of the Third Supervisorial District. The proposed extension will avoid a break in the purchase, delivery, storage, preparation and serving of food to all juveniles and authorized personnel at LPJH pending the Auditor-Controller's review and final recommendation. Probation did not request a contract extension at an earlier date due to the pending issuance of the Auditor's recommendation.

Implementation of Strategic Plan Goals

The recommended action is consistent with the principles of the Countywide Strategic Plan Goal #3: Organizational Effectiveness: to ensure that service delivery systems are efficient, effective and goal oriented, and Goal #4 Fiscal Responsibility: to strengthen the County's fiscal capacity

FINANCIAL IMPACT/FINANCING:

The month-to-month contract extension is for an estimated amount of \$150,000 per month, reflecting the current monthly cost based on the number of meals served. Funding for this service is included in the FY 2005-06 Adopted Budget.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS:

The proposed contract extension will continue services under the current terms, conditions and price. Probation updated the cost analysis previously approved by the Auditor-Controller to determine that the contract will continue to be cost effective during the extension period. The proposed month-to-month contract extension will be executed after approval as to form by County Counsel.

CONTRACTING PROCESS:

The proposed contract extension will prevent a break in services pending the Auditor-Controller's review and final recommendation.

The Honorable Board of Supervisors
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IMPACT ON CURRENT SERVICES (OR PROJECTS):

The modification will allow the County to ensure uninterrupted food services at LPJH.

Respectfully submitted,

A handwritten signature in black ink, appearing to be "Paul Higa", written over a horizontal line.

PAUL HIGA
Chief Probation Officer

PH:vm

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Attachment (1)

c: Chief Administrative Officer
County Counsel

ATTACHMENT A

DRAFT MODIFICATION NO. 9 TO CONTRACT

NO. PROB. 0002 FY 2000/01 FOR FOOD SERVICES AT

LOS PADRINOS JUVENILE HALL

This Modification No. 9 to Contract No. Prob. 0002 FY 2000/01 is made and entered into at Los Angeles County, California this _____ day of _____, 2006 by and between the COUNTY OF LOS ANGELES, a body corporate and politic (hereinafter "COUNTY") and Integrated Support Solutions, Inc. (ISSI), a corporation having its headquarters at 14558 Sylvan Street, Van Nuys, CA 91411, (hereinafter "CONTRACTOR");

WITNESSETH

WHEREAS, the parties on July 27, 2000, entered into a contract for CONTRACTOR to provide food service to Los Padrinos Juvenile Hall (LPJH) located at 7285 Quill Drive, Downey, CA 90242; and

WHEREAS, the Chief Probation Officer has been delegated authority to extend and modify said contract pursuant to the terms contained in the contract; and

WHEREAS, on May 23, 2001, the contract was extended by modification number 1, for a second twelve (12) month period from July 13, 2001 through July 12, 2002; and

WHEREAS, on July 12, 2002, the contract was extended by modification number 2, for a third twelve (12) month period from July 13, 2002 through July 12, 2003; and

WHEREAS, on June 25, 2003, the contract was extended by modification number 3, for a fourth twelve (12) month period from July 13, 2003 through July 12, 2004; and

WHEREAS, on January 29, 2004, the contract was modified by modification number 4, to approve equipment repair amortized for a seven (7) month period.

WHEREAS, on June 2, 2004, the contract was extended by modification number 5, for a fifth and final twelve (12) month period from July 13, 2004 through July 12, 2005; and

WHEREAS, on January 29, 2004, the contract was modified by modification number 6, to approve amortization over a (7) month period of equipment purchased; pursuant to Section 13.0, Maintenance, Repair & Modification of Facility & Equipment; and

WHEREAS, on February 3, 2005, the contract was extended by modification number 7, for an additional six (6) month period from July 13, 2005 through January 12, 2006; and

WHEREAS, on December 13, 2005, the contract was extended by modification number 8, for an additional three (3) month period from January 13, 2006 through April 12, 2006; and

NOW, THEREFORE, in consideration of the mutual covenants herein contained and for other good valuable considerations, the parties agree as follows:

1. Part A, PERFORMANCE WORK STATEMENT, Section 2.20 (SUSPENSION AND DEBARMENT CERTIFICATION), page 13, has been amended to update the certification attached hereto as Attachment V, page 122.
2. Part A, PERFORMANCE STATEMENT OF WORK, Section 21.0, PERFORMANCE PERIOD, Sub-Section 21.1, page 49, is amended in its entirety to read as follows:

21.0 PERFORMANCE PERIOD

- 21.1 Subject to the termination provisions set forth in Attachment A, Sections 5.0, 6.0, 7.0, 8.0 and 10.0 and financial limitations imposed by Sections 4.0 and 36.0, the term of this contract is for the period commencing April 13, 2006 and terminating no later than October 12, 2006, on a month-to-month basis, unless sooner terminated or extended, in whole or in part, as provided in this Contract pursuant to Standards Terms and Conditions Section 19.0 Changes and Amendments of Terms.

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N WITNESS WHEREOF, the parties by their duly authorized signatures, have caused this contract to become effective on the day, month, and year first above written

COUNTY OF LOS ANGELES

By _____
PAUL HIGA
CHIEF PROBATION OFFICER

DATE

INTEGRATED SUPPORT SOLUTIONS, INC.

By _____

Typed or Printed

Title

Date

APPROVED AS TO FORM:

RAYMOND G. FORTNER, JR.
County Counsel

By _____
Gordon W. Trask
Principal Deputy County Counsel

California Department of Education School Nutrition Programs Unit
Child Nutrition and Food Distribution Division April 1998

**SUSPENSION AND DEBARMENT CERTIFICATION
U.S. DEPARTMENT OF AGRICULTURE**

INSTRUCTIONS: SFA to obtain from any potential vendor or existing contractor for all contracts in excess of \$100,000. This form is required each time a bid for goods/services over \$100,000 is solicited or when renewing/extending an existing contract exceeding \$100,000 per year. (Includes Food Service Management and Food Service Consulting Contracts.)

Error! Bookmark not defined.Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 7 CFR Part 3017, Section 3017.510, Participants' responsibilities. The regulations were published as Part IV of the January 30, 1989, Federal Register (pages 4722 4733). Copies of the regulations may be obtained by contacting the Department of Agriculture agency with which this transaction originated.

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS ON REVERSE)

1. The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
2. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Los Padrinos Juvenile Hall

Prob. 0002

Name of School Food Authority

Agreement Number

Potential Vendor or Existing Contractor (Lower Tier Participant):

Steven Eisner, CEO

Printed Name

Title

Signature

Date

DO NOT SUBMIT THIS FORM. RETAIN WITH THE APPLICABLE CONTRACT OR BID RESPONSES.

G:SNP:DEBARMENT